

Compass Learning Centre

Anti-Smoking, E-Cigarette & Vaping Policy 2026-27

Statutory Policy: NO		Governor Action: NO		
Governors' Committee Responsible:		Full Governing Body		
Link Governor:		Chair of Committee		
Link SLT:		Headteacher		
Person Responsible:		Headteacher		
Date Reviewed:		June 2026		
Next Review Date:		June 2027		
Key Link Policies / Documents: <i>This list is not exhaustive and further policies / documents may also need to be consulted in addition to these dependent on circumstances</i>		Relationships & Behaviour Policy & Principles Health & Safety Policy Suspensions (Exclusions) Policy Staff Code of Conduct Student Code of Conduct Mental Health (student) Policy		
Policy Suite:				
HR	Curriculum	Student Behaviour & Welfare	Finance	Premises & Health & Safety
		✓		✓

Inspire, Transform, Excel and Succeed

Signed: *Alison Glazier* **Headteacher** **Date:** 11.06.25
Signed: *CM Rev* **Link Governor** **Date:** 25/06/26

Equality Impact Assessment – initial screening record

- What area of work is being considered? - Upon whom will this impact?	Anti-smoking, E-Cigarette & Vaping Policy Students, Staff, Visitors & all users of the site																																				
How would the work impact upon groups, are they included and considered? <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">The Equality Strands</th> <th style="text-align: center;">Negative Impact</th> <th style="text-align: center;">Positive Impact</th> <th style="text-align: center;">No impact</th> </tr> </thead> <tbody> <tr><td>Minority ethnic groups</td><td style="text-align: center;">√</td><td style="text-align: center;">√</td><td></td></tr> <tr><td>Gender</td><td></td><td style="text-align: center;">√</td><td></td></tr> <tr><td>Disability</td><td></td><td style="text-align: center;">√</td><td></td></tr> <tr><td>Religion, Faith or Belief</td><td></td><td style="text-align: center;">√</td><td></td></tr> <tr><td>Sexual Orientation</td><td></td><td style="text-align: center;">√</td><td></td></tr> <tr><td>Transgender</td><td></td><td style="text-align: center;">√</td><td></td></tr> <tr><td>Age</td><td></td><td style="text-align: center;">√</td><td></td></tr> <tr><td>Rurality</td><td></td><td style="text-align: center;">√</td><td></td></tr> </tbody> </table>		The Equality Strands	Negative Impact	Positive Impact	No impact	Minority ethnic groups	√	√		Gender		√		Disability		√		Religion, Faith or Belief		√		Sexual Orientation		√		Transgender		√		Age		√		Rurality		√	
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Does the initial screening highlight potential issues that may be illegal? No Further comments:-																																					
Do you consider that a full Equality Impact Assessment is required? No																																					
Initial screening carried out by Personnel Administrator Signed: <i>Michelle Nokes</i> Dated: 03/06/25																																					
Comment by Headteacher: Reviewed with no changes Signed <i>Alison Glazier</i> Date 03/06/25																																					

The Compass regards itself as a health-promoting organisation and as such seeks to:

- Protect the staff, children and young people and visitors from the effects of tobacco smoke and electronic cigarettes, noxious substances in vapour and e-liquid / e-juice / vape-juice (Vapes).
- Provide a healthy environment for employees and students.
- Acknowledge the educational role of the organisation in discouraging children and young people from starting to smoke.
- Provide a positive role model in relation to non-smoking, which is consistent with the taught curriculum.
- Support all to develop an understanding of the law in relation to vapes and vaping. *(1 June 2025 it is illegal to sell single use / disposable vapes in the UK. It is also against the law to sell nicotine, THC and other noxious substances to the Under 18s. It is also illegal for adults to purchase vapes on behalf of minors, this includes both nicotine and non-nicotine vapes).*

Balanced against this, Compass recognises that Smoking/Vaping are part of a range of addictive behaviour and that our students with addictions, should be supported to remain within the law, healthy and thriving

Introduction

The Compass is a non-smoking / non-vaping site. This policy identifies how the school will continue to maintain a smoke free environment within and near the school grounds for the benefit of students, staff, visitors, parents & carers as well as members of the public. The school will continue to encourage and support students to stop smoking through PSHE and will take a proactive stance against smoking through the use of support, guidance and sanctions

Rationale

Passive smoking (and inhaling vape vapour) is a health and safety issue for all children and adults. In the workplace, this leads to increased costs to the school through sick pay, absenteeism and loss of productivity. Children and young people are more susceptible than adults to the effects of passive smoking. 17,000 children under the age of five are admitted to hospital every year in the UK as a result of breathing second hand smoke. Associated illnesses include bronchitis, pneumonia, asthma and other respiratory problems.

Policy Strategy

The Compass is a designated no-smoking / no-vaping site and everyone involved with the School community is expected to adhere to the Anti-smoking, E Cigarettes and Vaping Policy.

Those groups are:

- Employees
- Student Teachers
- Students
- Voluntary helpers
- Governors
- Visitors (including parents / carers)
- Contractors working on site
- Individuals using the leisure facilities
- Individuals attending an outside letting
- Individuals attending a social event In accordance with the School's Anti-smoking Policy, the following will apply: Students
- Students are not allowed to smoke at school or whilst engaged in any off-site activity.
- Students are not allowed to smoke near the academy site
- Students should not smoke whilst travelling to or from school

Staff

- Staff are recognised 'role models' and as such are required not to smoke or vape in sight of students. This will include visits, school excursions etc. and include both teaching and non-teaching staff.
- This spirit of this policy will also apply to employees whilst exercising direct responsibility for students on off-site activities, e.g. in the school mini-bus, school fixtures etc., and visitors.
- The anti-smoking policy applies to all visitors to the school including suppliers, supply or temporary staff and contractors. Parents and Carers
- It will be requested that Parents and Carers adhere to the Anti-Smoking, E-Cigarette & Vaping Policy and refrain from smoking on the school grounds, including in their vehicles whilst parked on site.

Events

- The school's Anti-smoking and vaping policy applies to all social events
- Where events are booked by outside agencies, all parties are to be made aware of the school's Anti-Smoking, E-Cigarette & Vaping policy

Students and those associating themselves with, who are found smoking / vaping on, or near, the school site.

Any student found smoking / vaping on, or near, the school premises, will follow the school's behaviour policy / system and may be issued with a fixed term suspension or an internal exclusion. Parents / carers will be informed via letter and a telephone call. If a student is found to be smoking / vaping on more than one occasion, they will continue through the school's behaviour system, may be issued with an internal exclusion period. Parents / carers will be invited in to meet with a member of Senior Leadership Team, the student and parent will be asked to sign a non-smoking / non-vaping contract.

If smoking / vaping materials are located on a student they will be confiscated. The law prevents school staff returning and smoking/vaping items to children under the age of 18. A parent may choose to collect confiscated items otherwise they will be safely disposed of. In the case of a single use / disposable vape being found, these will be disposed of automatically as they are now banned from sale in the UK.

Education

The Compass educates students about the reasons for and dangers of smoking / vaping and other addictive and habit forming substances. This takes place mainly in PSHE lessons in Year 7 to 11. The issues surrounding the use of smoking and drugs are further reinforced in the subsequent Year Groups, building upon the understanding gained in Year 7 with reference to other drugs for example, alcohol. Health and risk factors are reinforced throughout students' school careers.

Useful Website / Helplines

<http://www.nhs.uk/livewell/smoking/Pages/Teensmokersquit.aspx>

http://www.childrenfirst.nhs.uk/teens/life/features/health_illnesses/giving-up-smoking.html

<http://www.ash.org.uk/>

Anti-Smoking Help line 0800 169 0169

NHS Anti-Smoking line 0800 022 4 332 3 Example Letter sent home for student reported/ caught smoking on or near the school premises:

Example Letter sent home for student reported / caught smoking / vaping on or near the School premises:

Dear _____

As a result of being reported smoking / vaping on the school grounds, I am writing to inform you that I have placed your child, _____, in Internal Exclusion forday(s).

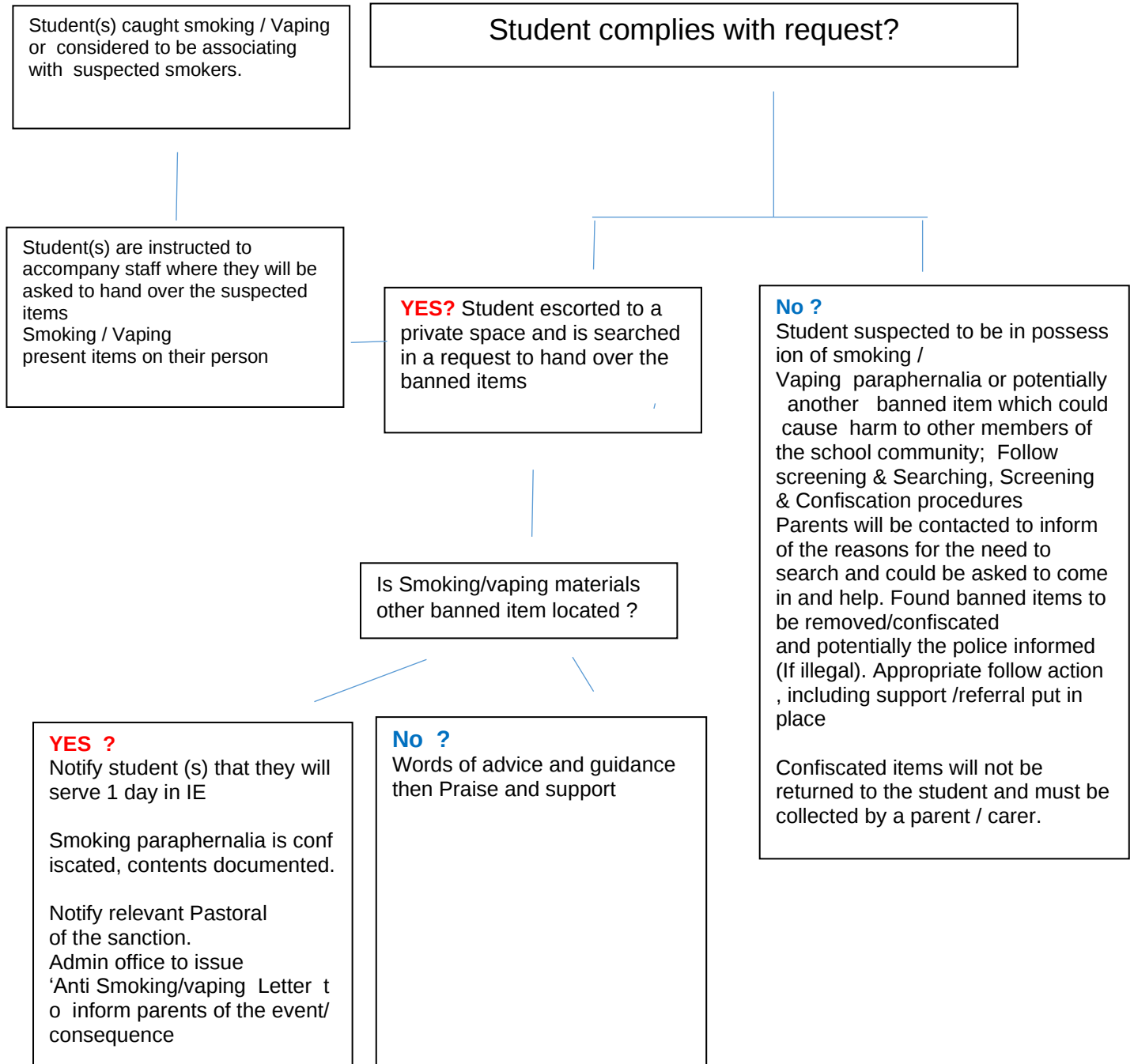
Apart from the actions of your child being illegal, in our efforts to support the continued education and personal welfare of our students, we take a determined line on factors that can have an impact on their future well-being and particularly wish to discourage children who may be smoking/vaping from developing their habit further.

As it is illegal for shops to sell cigarettes, tobacco or cigarette papers to anyone under the age of 18, I would encourage you to hold conversations with your child to establish from where they obtain their cigarettes/tobacco and, if you should suspect somebody to be supplying your child with cigarettes, that you report their activity to Crime stoppers on 0800 555 111, or via their website www.crimestoppers-UK.org.

Advice and guidance on how to stop smoking / vaping can also be found at www.nhs.uk/smokefree. I would like to thank you for your support with this important issue.

Yours sincerely _____

Student Caught Smoking / Vaping



The Compass Non-Smoking / Vaping Contract

Student Name:

Tutor Group:

This acceptable behaviour contract has been instigated as a result of the student's persistent failure to comply with the school's rules on smoking / vaping. The Compass rules are clear that students are not allowed to smoke / vape on the school site, including all Compass provisions, or bring smoking / vaping materials onto the school site and provisions.

As a result, they are now on an Acceptable Behaviour Contract.

From the date of this contract, the student will have broken the terms of this contract if they are: -

- a) Seen smoking or using an e-cigarette / vape
- b) Seen with a cigarette or lighter or matches in their possession
- c) Found to have cigarettes and / or other smoking materials in their possession.
- d) Associate themselves with others who have been caught in the act of smoking / vaping.
- e) Seen smoking / vaping by a member of staff in the vicinity of the Compass or its provisions.

Breaking the terms of the contract will mean the student will receive a 30 minute same day detention.

The student's parent / carer will be notified of the consequence by a member of school staff.

Persistent failure to comply with the terms of this Acceptable Behaviour Contract could result in a suspension (exclusion) / finishing of placement from The Compass.

In extreme cases where The Compass consequences appear to be having no effect on certain students and their smoking / vaping behaviour, parents may be asked to collect and supervise their child over periods of free time or when smoking / vaping is taking place

Signed:.....
(Student)

Signed:.....
(Parent)

Signed:.....
(School staff)

Date of contract.....